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| **Employee Specification – Stock Collector (Bank)** |  |

St Gemma’s is an equal opportunities employer and promotes the equality of access for all. St Gemma’s Bank Stock Collectors are required to follow the specific personnel policies supporting recruitment and selection.

| **Attributes** | **Essential** | **Desirable** | **How identified**  **Interview = I**  **Application form = A** |
| --- | --- | --- | --- |
| **Experience** |  |  |  |
| Experience of driving a transit van |  | √ | A |
| Experience of dealing with a range of people from different backgrounds | √ |  | A, I |
| **Knowledge** |  |  |  |
| Detailed knowledge of Leeds and surrounding areas |  | √ | A, I |
| **Qualifications/Training** |  |  |  |
| A full, clean driving licence | √ |  | A |
| **Skills/Abilities** |  |  |  |
| Excellent interpersonal skills | √ |  | I |
| Ability to work as part of a team | √ |  | A, I |
| Ability to work flexibly | √ |  | A, I |
| Ability to move and lift sacks of up to 10kg on a repetitive basis | √ |  | I & Work Health Declaration Form |
| **Personal Attributes** |  |  |  |
| Ability to take an innovative approach to develop the service | √ |  | I |
| Ability to prioritise own workload | √ |  | A, I |